

2024 Admission Guidelines

Admission to Doctoral program in Data Science (For Admission in April 2024)

Campus Information

Students enrolled in the Master's Program in Data Science,
Graduate School of Data Science, will study at **Ariake Campus**.

The Admission Policy of the Graduate School of Data Science can
be found online on the Musashino University website.

Contact details

Musashino University Admissions Office

Tel: 03-5530-7300

Office hours: 8:45 am to 5:00 pm on weekdays and 8:45 am to 3:00 pm on Saturdays
(closed during university holidays, Sundays, public holidays, and the New Year holidays)
* The office hours might be change. As for the latest information, please check our website.

Website: <https://www.musashino-u.ac.jp/>

Email: nyushi@musashino-u.ac.jp

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世界の幸せをカタチにする。

Creating Peace & Happiness for the World



Graduate School of
Musashino University

武蔵野大学大学院

Admission to Doctoral program in Data Science

Admission capacity

3 students for the Doctoral Program in Data Science

Application eligibility

1. Satisfy one of the following requirements (1 to 4).

- (1) Have obtained or be expected to obtain a master's degree by the end of March 2024
- (2) Have been granted or be expected to be granted a degree equivalent to a master's degree outside Japan by the end of March 2024
- (3) Have been designated as eligible by the MEXT
- (4) Have been recognized by the Graduate School of Data Science as having academic achievements equivalent to university postgraduates who have obtained a master's degree as a result of having taken an individual application eligibility examination and be at least 24 years old as of April 1, 2024

* If you submit your application on the basis that you fit description (3) or (4) above, you are required to pass our individual application eligibility examination (complete Form ⑨), which will examine your eligibility to apply based on your latest graduation certificate and academic transcript as well as your academic history since your last school and your work history. Please send the required PDF data to Musashino University Admissions Office by email from Friday, July 21 to Thursday, July 27, 2023 if you are applying for Intake I. From Friday, October 20 to Thursday, October 26, 2023 if you are applying for Intake II. Documents will not be accepted outside these periods. You will be notified of your examination results at a later date. You must pass this examination before you can submit your application.

Email: nyushi@musashino-u.ac.jp

2. The following applicants must meet all the applicable requirements.

Applicants for the entrance examination for working adults

- Applicants must have at least three years of real-world experience and be at least 27 years old as of April 1, 2024

Applicants with a nationality other than Japanese

- Applicants must have a status of residence of "Student," "Permanent Resident," "Spouse or Child of Japanese National," "Spouse or Child of Permanent Resident," or "Long-term Resident," or can gain permission to change their status of residence to "Student" and be able to pay for their tuition fees and living expenses while studying at the Graduate School of Data Science
- * If you live overseas, please contact the Musashino University Admissions Office (Tel: 03-5530-7300) before submitting your application. Applications from abroad are allowed only during Intake I.
- Applicants must submit one of the certificates listed below as proof of their Japanese or English language skills. (No minimum scores are required, but the certificate must have been **obtained no earlier than August 1, 2021, to be valid.**)

Japanese skills

Japanese Language Proficiency Test (JLPT), Examination for Japanese University Admission for International Students (EJU) (Japanese excluding writing), J.TEST, BJT Japanese Proficiency Test, Japanese Proficiency Test (JPT), or Japanese language major authorized by the Ministry of Education of the People's Republic of China

English skills

TOEFL iBT®, IELTS, or TOEIC® (L&R)

Examination schedule

Category	Application Period (postmark deadline)	Examination Date	Result Announcement (announced at 12:00 pm)	Admission Period (postmark deadline)
Intake I	August 18, 2023 (Fri)- August 31, 2023 (Thu)	September 24, 2023 (Sun)	September 29, 2023 (Fri)	September 30, 2023 (Sat)- October 10, 2023 (Tue)
Intake II	November 15, 2023 (Wed)- November 22, 2023 (Wed)	December 17, 2023 (Sun)	December 22, 2023 (Fri)	December 23, 2023 (Sat)- January 11, 2024 (Thu)

Examination subjects and venues

Category	Examination Subject	Location of Examination
	Starts at 2:00 pm	
General	Research presentation* (on master's thesis or equivalent) (20 min.), and Q&A session (20 min.) and interview, oral examination (20 min.) (max. score: 100) *Make your presentation using MS PowerPoint presentation materials.	Ariake Campus
International students		Online
Working adult		Ariake Campus

* International student applicants: All intakes are conducted online. Their Japanese or English language skills are examined.

* The research presentation must be a master's thesis or a presentation of research or practical experience equivalent to a master's thesis.

• Examinations are conducted at the **Ariake Campus** (see map on P. 10).

• The start time for the interview may be subject to changes depending on the number of applicants.

• If you will be absent from the examination, please contact the Musashino University Admissions Office (Tel: 03-5530-7300) in advance.

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Application documents

Application documents	Notes
Application form ❶	Complete Form ❶. Only applicants for Intake I must submit this form.
Academic transcript issued by your master's program (original)	These certification documents must be written in Japanese, English or Chinese. If they are written in any other language, an official Japanese or English translation must be submitted along with the original. Translation need to be certified as the identical to the original certificate by your school/ an embassy/consulate or an appropriate private office (except Japanese language school). If the translation is to be done by a private company etc., the translation should clearly indicate the agency and be signed or stamped by the translator.
Certificate of (expected) completion of master's program (original)	If you cannot submit the originals of these documents, you can instead submit certified true copies (i.e., photocopies that have been certified as true copies of the originals by the educational institution that you graduated from, a notary public, or other public institution). In addition, if you submit a photocopy of your graduation diploma instead of your graduation certificate, the photocopy must be a certified true copy. (Uncertified photocopies will not be accepted.) If you enter more than one undergraduate and/or post-graduate universities on your application form, you must submit the academic transcript and graduation certificate (originals) issued by each of the relevant educational institutions.
Summary of master's thesis	Write your summary on two A4 sheets (plain paper) in portrait orientation (approx. 2,000 characters, written horizontally). * If you have written another thesis since your master's thesis, write a summary of the most recent one. * If you did not write a master's thesis, create and submit materials detailing your research accomplishments to date.
Materials for thesis presentation	Use a file created using Microsoft PowerPoint (CD-ROM or DVD-ROM: can be played on Windows 10) and provide a printout. * If you did not write a master's thesis, create and submit a presentation (20 min.) on your research accomplishments to date.
Application form ❷	Complete Forms ❷-1 and ❷-2. If you did not write a master's thesis, enter "None" in the relevant field.
Photo	Must be taken in the last three months. 4 cm L x 3 cm W. No background. Either a black-and-white or color photo is acceptable. Write your name on the back of the photo and paste it inside the frame provided on the application form ❷-1.
Research plan	Complete Form ❸. If the form is split into multiple pages, insert the page number in the top right-hand corner of each page.
Applicant assessment reports	Have at least two references create assessment reports for you. Complete Forms ❹-1 and ❹-2. You must submit at least two reports (by two different people). Example) For general or international students: Your current seminar supervisor and another faculty member For working adults: Your direct supervisor and another manager
Photocopy of your passport and residence card (size: A4)	These documents must be submitted by applicants with a nationality other than Japanese. The photocopies must include all pages that provide your name, date of birth, photograph, gender, nationality, status of residence, and period of stay.
Academic transcript and certificate of attendance issued by Japanese language school you attended (original)	If you are or have been enrolled at a Japanese language school, you are required to submit the originals of your academic transcript and certificate of attendance issued by your school. (Note that the documents must have been issued within the past three months.)
Photocopy of written proof of your Japanese or English proficiency (size: A4)	Submit one of the certificates listed below if you are an applicant with a nationality other than Japanese. (No minimum scores are required, but the certificate must have been obtained no earlier than August 1, 2021, to be valid.) Japanese skills <ul style="list-style-type: none"> • Certificate (including scores) for the Japanese Language Proficiency Test (JLPT) • Score report for the Examination for Japanese University Admission for International Students (EJU) (Japanese (excluding writing section)) • Score report and certificate for the J.TEST • Score report and certificate for the BJT Business Japanese Proficiency Test • Certificate for Japanese Proficiency Test (JPT) • Certificate for examination of Japanese language major authorized by the Ministry of Education of the People's Republic of China * If you took the Examination for Japanese University Admission for International Students (EJU) for one or more subjects other than Japanese, you are also required to submit photocopies the results for each of the other subjects. English skills Score certificate for TOEFL iBT®, IELTS, or TOEIC® (L&R)
Work history (size: A4)	Submit this document if you are a working adult (free format).
Online Student Selection Pledge (International students only)	Complete Form ❺. This form must be completed using a ballpoint pen (black) or fountain pen. Record the date and your name and then affix your personal seal (or add your signature in the required field if you do not have your own personal seal).
Photocopy of the notification of your application eligibility examination results (size: A4)	Submit this document if you took an individual application eligibility examination.

* If the name used in your application documents differs from your current name due to marriage or other such reasons, enclose a certificate of proof issued by a public institution. If you change your name or address after submission of your application, please inform the Musashino University Admissions Office (Tel: 03-5530-7300) immediately.

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[The project that you wish to conduct]

Select the project below that best suits your research interests and enter the name of the project in the "Name of project of that you wish to conduct" field on your application form ①-1. Make sure that you understand the content of the project. We also recommend that applicants attend the consultation sessions provided by the Graduate School of Data Science to consult with faculty members about the research that he/she wish to conduct.

- (1) Semantic Computing and AI Application
- (2) Human Behavior Technology and Social Innovation
- (3) Neural Network and AI Algorithm
- ~~Data-oriented Business Incubation~~
- (4) Data Science Business
- (5) Machine Learning and Data Analytics
- (6) Behaviour Recognition and Interaction for XR Spaces
- (7) Research Direction Discovery

Application method (Intake I)

Intake I

Pay your entrance examination fee (35,000 yen) into the bank account shown below at a bank branch. After making the payment, send your application documents (P. 2) and **application form ②** in a commercially available envelope from a post office by Kan-i Kakitome Sokutatsu (express registered mail) within the application period from August 18, 2023 (Fri) to August 31, 2023 (Thu) (the envelope must be postmarked no later than August 31, 2023). Be sure to enclose a copy of the bank transfer receipt in the envelope. Keep the original of the bank transfer receipt as proof of payment. Additionally, write "Application Documents Enclosed" on the front of the envelope in red letters.

* You need to bear the bank transfer fee for the payment of your entrance examination fee.

Where to pay your entrance examination fee	1142222 (savings account), MUFG Bank, Kichijoji Station Branch
Where to send your application documents	General Delivery International Admissions Administrator Musashino University Admissions Office Shibuya Post Office, Tokyo 150-8681

Application method (Intake II)

[Application process]

Intake II

Applications must be completed online by entering the required information on the form available through the Musashino University website.

(1) Access the online application website

Open the online application screen via the Musashino University website or access the online application website directly (<https://www.mu-u.jp/shutsugan/>) during the application period. Make sure that your PC system meets the requirements described below and follow the instructions.

PC system requirements

The recommended browsers and versions are as follows.

Windows:	- Microsoft Edge (latest version)	- Chrome (latest version)
	- Internet Explorer 11.0 or above	- Firefox (latest version)
Mac OS:	- Safari 9.0 or above	

(2) Obtain a My Page ID

You need to register your My Page ID only once.

(3) Register your application information

After logging in to My Page, enter the necessary information in accordance with the instructions shown on the display. Select your examination category and other information, and note your entrance examination fee.

* You cannot change your application information after paying your entrance examination fee.

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(4) Enter your personal information

Register your personal information in accordance with the instructions shown on the display.

Carefully enter your address, contact information, name, and other necessary information.
You cannot change your personal information after paying your entrance examination fee.

(5) Pay the entrance examination fee

■ Entrance examination fee: 35,000 yen

Pay your entrance examination fee by one of the following methods. Note that your payment will be processed immediately upon completion. For more details about the payment procedure, visit the application website.

Administration fee for your entrance examination fee payment





In addition to the entrance examination fee, an administration fee (780 yen) is required.

Payment methods for the entrance examination fee

The following four payment methods are available:

(1) Convenience Store

Only cash payments are accepted. Payments exceeding 300,000 yen per application cannot be accepted. Follow the instructions on the online application screen.

Convenience stores	7-Eleven 	Lawson and MINISTOP (Loppi) 	FamilyMart (Multi-function copiers) 	Seicomart (Club Station) 												
	Payment Procedure	<p>Tell the staff that you want to make an online payment (インターネット支払い) and hand him/her the Payment Slip (払込票) that you printed out or give him/her your Payment Slip Number.</p> <p>*If you did not print out the Payment Slip beforehand, you can just tell the clerk your Payment Slip Number.</p> <p>The multi-function copiers should not be used.</p>		<table border="1"> <tr> <td style="text-align: center;">Service Menu</td> <td style="text-align: center;">Payments</td> <td rowspan="6" style="text-align: center;">Online Purchases/Payments</td> </tr> <tr> <td style="text-align: center;">Payments/Online Purchases/Smart Pit Payments</td> <td style="text-align: center;">Tap here if you have a number</td> </tr> <tr> <td style="text-align: center;">Payments</td> <td style="text-align: center;">Proceed to the number input screen</td> </tr> <tr> <td style="text-align: center;">Multipayment Service</td> <td style="text-align: center;">Enter your customer number</td> </tr> <tr> <td style="text-align: center;">Enter your customer number</td> <td style="text-align: center;">Enter your confirmation number</td> </tr> <tr> <td style="text-align: center;">Enter your confirmation number</td> <td style="text-align: center;">Agree to the terms and use the service</td> </tr> </table>	Service Menu	Payments	Online Purchases/Payments	Payments/Online Purchases/Smart Pit Payments	Tap here if you have a number	Payments	Proceed to the number input screen	Multipayment Service	Enter your customer number	Enter your customer number	Enter your confirmation number	Enter your confirmation number
Service Menu	Payments	Online Purchases/Payments														
Payments/Online Purchases/Smart Pit Payments	Tap here if you have a number															
Payments	Proceed to the number input screen															
Multipayment Service	Enter your customer number															
Enter your customer number	Enter your confirmation number															
Enter your confirmation number	Agree to the terms and use the service															
		<p>If your entry is correct, press the "Confirm" button and then the "Print Out" button. The machine will print out a slip. Take it to the checkout and pay the entrance examination fee in cash within the next 30 minutes.</p>														

* The convenience stores where you can pay the entrance examination fee or the screen layouts and button names for their in-store terminals may be subject to change. Be sure to visit the online application website for information on the payment method.

(2) Pay-easy

You can pay the entrance examination fee at any ATM owned by Mizuho Bank, Sumitomo Mitsui Banking Corporation, Resona Bank, Saitama Resona Bank, MUFG Bank, Japan Post Bank, or other local banks, via the internet banking sites of these city banks or local banks, or other financial institutions such as shinkin banks, credit unions, labor banks, agricultural cooperatives, or fishery cooperatives. Check the financial institutions that can be used at the link below:

Econtext: https://www.econtext.jp/bank_list/list.html

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Payment procedure	(Internet banking) Log in to the internet banking site of the financial institution. *You must make an account at the financial institution in advance.
	Select [Payment of taxes and fees] or [Pay-easy].
	Enter the Receipt number, Customer number, and Confirmation number.
	Pay the entrance examination fee (select cash or cash card when using a bank ATM).

* The configuration or button names on the screen may be changed.

(3) Bank transfer (GMO Aozora Net Bank virtual account)

After you select the payment method, we will notify you of the account to which you can make a payment from each financial institution.

* Transfers from overseas cannot be accepted.

(4) Credit card

We accept VISA, MasterCard, JCB, AMERICAN EXPRESS and Diners Club cards. You will need to enter your credit card details for proof of identity, so make sure you get your credit card ready before submitting your application. The payment must be made in a single installment. Please check your credit card limit in advance.

(6) Completing registration of your application

After the registration of your application is completed, your application number will be displayed. Your application number will also be provided to you by an email confirming the completion of the registration. Be sure to keep a record of your application number, which is needed to make inquiries and obtain your admission card. If you choose a payment method other than credit card, complete your payment in accordance with the Entrance Examination Fee Payment Procedure.

The steps to download the Procedure are shown below. If you choose to pay by credit card, your payment will be automatically completed upon the completion of the registration of your application.

After your application is successfully registered, you need to print out an address label, which is needed for the next section, "(7) Post your application documents." Go to "Check my application information" in the My Page Menu on the application website and select your entrance examination from the list of applications. When you click "See the details" of the detailed information displayed at the bottom, the details of your application information will be displayed. Download the address label from "Download an Address Label" at the bottom. It is recommended that you also download the Entrance Examination Fee Payment Procedure from "Download the Entrance Examination Fee Payment Procedure" and the Application Document Checklist from "Download the Application Document Checklist." Although you are not required to submit these two documents, you are advised to have them for reference.

* If you do not have a printer, write the delivery address and your application number, name, and address on the front of the envelope.

(7) Post your application documents

Securely attach the address label to a commercially available envelope (of any size). **Send your application documents by Kan-i Kakitome Sokutatsu (express registered mail)** in the envelope to the delivery address shown below **from a post office counter**. (We will not accept application documents brought directly to the Admissions Office.)

Delivery Address	General Delivery International Admissions Administrator Musashino University Admissions Office Shibuya Post Office, Tokyo 150-8681
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Once you have carried out all of the above steps, your application is complete.

Your application will not be completed solely by finishing the entry procedures online. You will need to pay your entrance examination fee and mail the application documents from a post office counter using "Kan-i Kakitome Sokutatsu" (express registered mail) before the application deadline (postmark deadline).

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Examination

(General • Working Adult)

Notes for application submissions

- (1) We do not accept incomplete or late applications.
- (2) **We will not return any application documents under any circumstances.**
- (3) In principle, we will not return entrance examination fees that have already been paid. However, in cases (a) to (c) below, the entrance examination fee will be returned. If any of these cases applies to you, please contact the Musashino University Admissions Office (Tel: 03-5530-7300).
Contact period: August 31, 2023 (Thu) to March 15 2024 (Fri) 17:00
 - (a) You paid the entrance examination fee, but you did not submit the application documents.
 - (b) You paid the entrance examination fee and submitted the application documents, but the application was not accepted.
 - (c) You paid the entrance examination fee twice by accident.
 The administration fee of 780 yen (P. 4) that is charged when the entrance examination fee is paid will not be returned. Note that the examinee is responsible for payment of the administration fee that is charged for the return of the entrance examination fee.
- (4) If you provide any false information for the examination or commit an act of dishonesty during the examination, we will rescind your acceptance to the university.

Location of examination

- (1) The examination is held on the **Ariake Campus** (3-3-3 Ariake, Koto-ku, Tokyo, Japan 135-8181; see P.10 for a map).
- (2) This location opens at 8:30 am. Applicants must check the location of the examination room at the examination information center, and be seated in the seat with the corresponding exam number at least 20 minutes before the examination starts.
- (3) **Applicants will be allowed to enter the examination room up to 20 minutes after the examination starts. Any later arrivals will not be allowed to enter the room.**
- (4) If there is a public transportation delay, the examination time may be delayed as well. **Obtain a certificate to prove the delay from the public transportation agency** and contact the Musashino University Admissions Office (Tel: 03-5530-7300). Information in connection with the execution of the entrance examination is on the Musashino University website.
- (5) On the day of examination, applicants not allowed to go outside of the Ariake Campus until completing examination.
- (6) Please bring your own lunch and have it in the test room
- (7) No need your indoor shoes.

Admission Card

- (1) Your Admission Card will not be posted to you. Once you have completed your application, you must obtain your Card from the URL below after the Admission Card Release Date to obtain your Examinee Number. To obtain your Admission Card, you will need your application number and date of birth (eight digits). (If you apply for Intake I, you will be informed of your application number by email.)
URL: <https://www.mu-u.jp/jukenhyo/>
- (2) Follow the instructions on the face photo upload screen on the online admission card page to upload your face photo. If you use a face photo data which you've already saved, available data format is JPEG, over W240 • H320 pixel.
- (3) Once you have obtained your card, make sure that the information stated on your card is correct, including the address, name, examination date, and examination method. Also, please make sure that your face photo, which you uploaded in (2) above, is displayed correctly on your card. If you experience any difficulties in obtaining your card or need to correct any information stated on it, please contact the Musashino University Admissions Office (Tel: 03-5530-7300).
- (4) Be sure to bring that card which is printed-out in either color or black-and-white by A4-sized sheet of plain paper with you on the day of your examination. In case your face photo on the card is unidentifiable as you, you need to take face photo and submit it to us on that day. So please make sure to check your face photo on printed out card in advance. If you do not have a printer, please print-out the admission card using a multicopy machine at a convenience store, etc.
- (5) On the day of your examination, please fold the A4-sized sheet of plain paper on which your Admission Card is printed in half and then in half again, and then place it on your desk with the side showing your ID photograph facing upwards.
- (6) Please be careful to keep the Admission Card as examination results will be announced using the Examinee Number shown on the Admission Card.

<Admission card release date>

Category	Examination card release date
Intake I	September 20, 2023 (Wed) 15:00~
Intake II	December 13, 2023 (Wed) 15:00~

Writing Utensils

- (1) Bring pencils, mechanical pencils, and erasers.
- (2) You are not allowed to bring a watch with functions other than time and calendar functions. Ensure that the alarm is turned off.
- (3) You are not allowed to use your mobile phone to check the time. Ensure that your mobile phone is switched off throughout the examination.

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Examination (International students)

Acts of Dishonesty

The following actions are considered acts of dishonesty. If there is any suspicion, the proctor may warn you or question you. If an act of dishonesty is committed, you will not be able to take subsequent examinations. In addition, examination subjects that you have already taken will become void.

- (1) Cheating (looking at a cheat sheet, reference book, other examinee's answers, etc., or being told answers from someone else)
- (2) Solving problems using a prohibited tool.
- (3) Opening your answer book or starting to fill in answers before the examination starts.
- (4) Not following the instructions when the "Stop answering. Put down your writing instruments." announcement is made. Continuing to hold writing instruments or filling in answers.
- (5) Carrying out an act that would benefit others, such as informing someone of an answer during the examination.
- (6) Using electronic instruments such as a mobile phone, smartphone, wearable devices, electronic dictionary, or IC recorder during the examination.
- (7) Allowing a mobile phone, etc. or watch to sound (receiving a call, alarm, vibration sound, etc.) during the examination.
- (8) Carrying out an act that would cause trouble to other examinees in the examination room.
- (9) Not following the proctor's instructions in the examination room.
- (10) Having someone other than the applicant pose as the applicant and take the examination.
- (11) Carrying out any other act that impairs the fairness of the examination.

Admission Card

- (1) Your Admission Card will not be posted to you. After the examination card release date, you must obtain your Card from the URL below.
To obtain your Admission Card, you will need your application number and date of birth (eight digits). (If you apply for Intake I, you will be informed of your application number by email.)
URL: <https://www.mu-u.jp/jukenhyo/>
- (2) Once you have obtained your Card, make sure that the information stated on it is correct, including the address, name, examination date, and examination method. If you experience any difficulties in obtaining your Card or need to correct any information stated on it, please contact the Musashino University Admissions Office (Tel: 03-5530-7300).
- (3) You need to print out your admission card and keep it ready at hand during the online examination. You must keep your Admission Card after the examination, as the university will announce the examination results using the examinee numbers given on the Cards.

<Admission card release date>

Category	Examination card release date
Intake I	September 20, 2023 (Wed) 15:00~
Intake II	December 13, 2023 (Wed) 15:00~

Notes for the online examination

Preparations

You will need to keep the following points in mind when preparing for your online examination.

- (1) Use your own web camera, headphones (earphones) and microphone (which may be built in to your PC). Do not use speakers.
- (2) Make sure that you can attend the online examination in a private room with no one else present on the day of the examination.
- (3) Test your Internet connection beforehand by following the instructions provided on the Musashino University website. Make sure that you conduct this test in the same system environment as the one that you will use on the day of the examination.
- (4) Make sure that you read and understand the Online Student Selection Pledge (which you must submit [Form ①]) and the manual for the online interview system. These documents can be found on the Musashino University website.

Examination day

- (1) Enter the URL for the interview 20 minutes before the scheduled start time and wait in the Interview Room. Avoid entering the URL manually as it's easy to enter it incorrectly. Instead, download your Admission Card and then copy and paste the URL. You also need to print out your Admission Card and keep it ready at hand during the examination.
 - * The scheduled start time for your interview may be subject to minor changes.
 - * Make sure that the device you use for the interview is connected to a power source and that all webpages and apps other than your Interview Room are closed before entering standby.
 - * You can use only one device. You must not use more than one device at the same time.
- (2) You may be refused an interview if you are unable to connect within five minutes of the scheduled start time for the interview.
- (3) Your interview will be recorded by the university to ensure that the examination is conducted fairly. Examinees are strictly prohibited from photographing, tape recording, video recording, or livestreaming their interviews and from taking notes about their examinations.

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- (4) The following actions are considered acts of dishonesty, so your examination may be declared invalid if you are caught committing any of them.
- 1) Leaving halfway through the examination
 - 2) Using an electronic device such as a PC, mobile phone, smartphone, or wearable device to do anything other than what the interviewer instructs you to do (e.g., conduct online searches) during the examination
 - 3) Cheating (looking at a cheat sheet, reference book or being told answers from someone else)
 - 4) Using a virtual background during the examination
 - 5) In case there is a person other than the applicant in the same room during the examination.
 - 6) Having someone other than the applicant pose as the applicant and take the examination
 - 7) Carrying out any other act that impairs the fairness of the examination
- (5) You may be contacted by the university on the day of the examination. Make sure that you can be reached at the telephone number and email address that you gave in your application as well as via the contact details that you entered in your application form ①-1.
(You must set your mobile phone or smartphone to silent and keep it away from you during the examination, so that you cannot use it unless there is an emergency.)
- (6) If you experience any difficulties in attending the examination due to technical problems at your end, please contact Musashino University Admissions Office (Tel: 03-5530-7300) within 30 minutes of the scheduled start time for the examination.
If you cannot get through, you can email the office instead (email address: nyushi@musashino-u.ac.jp).
Note that your examination may be declared invalid if you contact the office after the scheduled end time for the examination.

Other matters to keep in mind

If Musashino University judges that it is difficult to conduct an entrance examination, etc., as originally planned due to a natural disaster or other unforeseen circumstances, it may take adaptive measures, such as deferring the examination time, postponing the examination, or changing the venue, content, or other details related to the examination. However, that Musashino University is not responsible for any associated individual damages incurred by the examinees. If such adaptive measures are to be taken, they will be listed on the Musashino University website (<https://www.musashino-u.ac.jp/>). Please check the website for details.

Announcement of examination results

Admission Procedure Guidelines will be posted to successful applicants on each result announcement day using the addresses that they registered. Therefore, if you have passed the examination, you will receive this package on the following day or later. If you want to check your results, you can access the University's Automatic Inquiry System for Entrance Examination Results on your smartphone or PC.

Automatic Inquiry System for Entrance Examination Results

- This online system allows you to check your entrance examination results from your smartphone or PC:
URL <https://www.gouhi.com/mu-u/>
- Available time: **Between 12:00 pm on the announcement day and 12:00 am the following day.**
- Password: Your date of birth (four digits)
Example: If you were born on May 21, your password will be "0521."
- Notes
 - We do not accept technical malfunctions or other such problems relating to this system as valid reasons for late admissions under any circumstances.
 - We do not provide a support service for helping you use the system or access information such as your examinee number or password. If a person other than the applicant wishes to use the system, the person will need to contact the applicant to obtain the necessary information.

Admission Procedure

Admission Procedure Guidelines will be sent to successful applicants. Complete the admission procedure within the admission period in accordance with the guidelines (by post and the postmark deadline). When you file your admission documents, you will need to submit a written oath with joint signatures from a guarantor.

In addition, you must make the payment required for admission via a financial institution within the admission period. Submitted documents will not be returned under any circumstances.

Termination of Enrollment and Refund of Admission Procedure Fees (Excluding the Admission Fee)

The fees charged as part of the admission procedure must be paid in full during the admission period. However, if you have passed another university's entrance examination and wish to withdraw from enrollment in Musashino University, we will refund the fees that you have paid (excluding the admission fee). We cannot process any request if there is a deficiency in relation to the request process or the required documents.

- (1) **Advance Notice of Request for Refund of Admission Procedure Fees (Excluding the Admission Fee)**
Fill out the form entitled "入学手続時納入金（入学金以外）返還予告書" ("Advance Notice of Request for Refund of Admission Procedure Fees [Excluding the Admission Fee]") and post it (by the postmark deadline) during the admission period together with your admission documents. We will not accept this request if it is submitted after the period.
- (2) **Notice of Termination of Enrollment**
After completing the advance notice, fill out the form entitled "入学辞退兼入学手続時納入金（入学金以外）返還願" ("Request for Termination of Enrollment and Refund of Admission Procedure Fees [Excluding the Admission Fee]") and post it by Kan-i Kakitome Sokutatsu (Express registered mail) to arrive no later than 4:00 pm on March 31, 2024 (Sunday) (*Japan Time). We will not accept this request if it reaches us after the stipulated period.
- (3) **Return of Admission Procedure Fees (Excluding the Admission Fee)**
Regardless of when the request for termination of enrollment is made, the refund will be transferred via a financial institution (your designated bank account) in late April 2024.

Admission to Doctoral program in Data Science

Tuition fees and other fees

[For reference: Tuition fees and other fees for academic year 2023]
Tuition fees and other fees for academic year 2024 will be decided around August.

(Unit: Yen)

Year	Semester	Tuition fees			Other fees	Total
		Admission fee	Tuition fee	Education enhancement fee	Alumni association (Murasaki Association) membership	
First year	First (during admission procedure)	250,000	235,000	82,500	10,000	577,500
	Second (Sept)	0	235,000	82,500	0	317,500
		250,000	470,000	165,000	10,000	895,000
Second year	First (Apr)	0	235,000	87,500	0	322,500
	Second (Sept)	0	235,000	87,500	0	322,500
		0	470,000	175,000	0	645,000
Third year	First (Apr)	0	235,000	87,500	0	322,500
	Second (Sept)	0	235,000	87,500	0	322,500
		0	470,000	175,000	0	645,000

- In addition to the above fees, students must pay the Personal Accident Insurance for Students Pursuing Education and Research and Incidental Liability Insurance during the admission procedure and the first semester (April) of each academic year.
- If you enroll in courses that involve experiments or practical assignments (including practice teaching), experiment/practical fees will be charged separately.
- Graduates of Musashino University, Musashino Women's College, or the Musashino University Special Program and those who have completed graduate programs at Musashino University Graduate School are entitled to a full exemption from the admission fee. Graduates of the Musashino University Distance Learning Division are entitled to a 25% exemption.
- Graduates of Musashino University or Musashino Women's College are exempt from the alumni association membership fee.
- A separate fee of 20,000 yen must be paid at the time of doctoral dissertation review.

Admission to Doctoral program in Data Science

Access to the Ariake Campus (Examination Location)

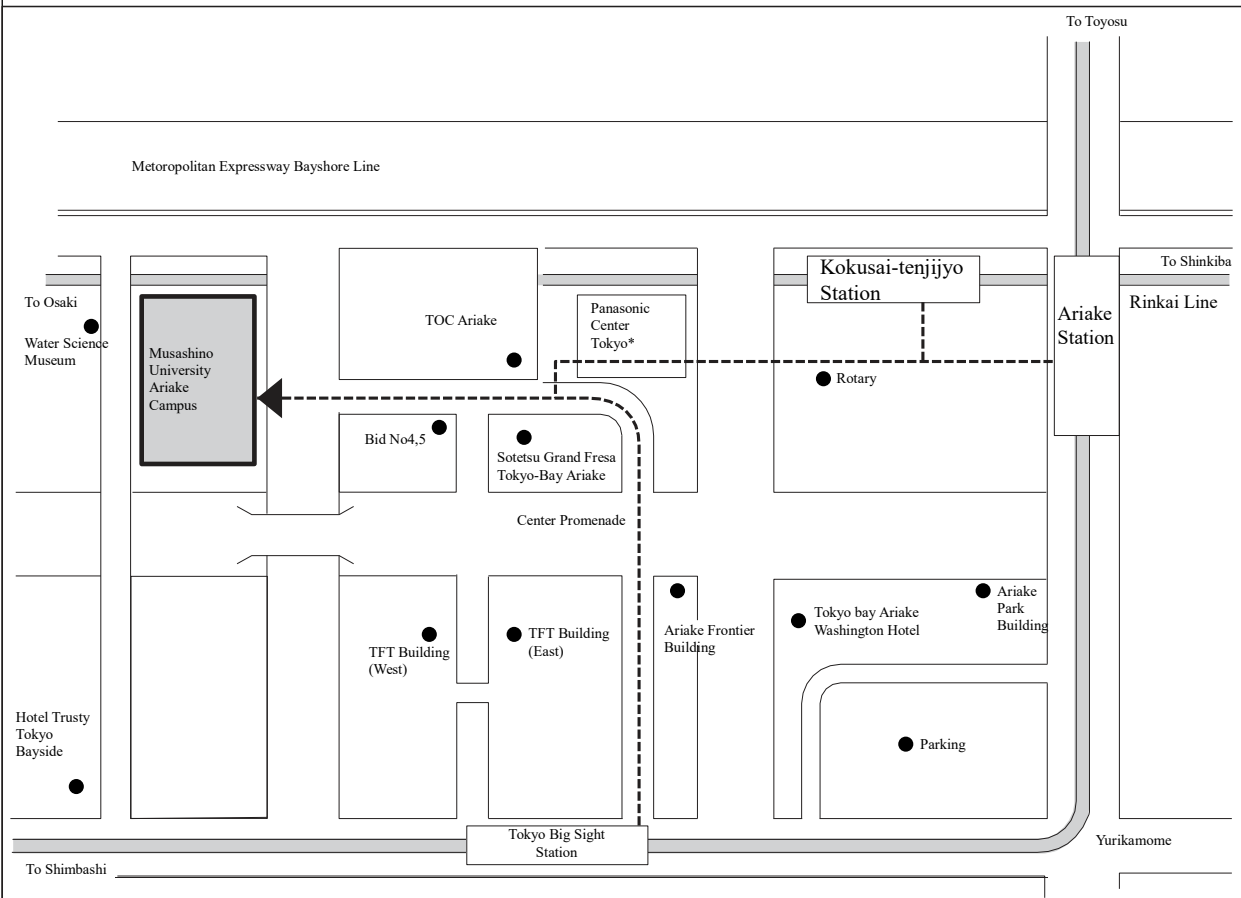


Ariake campus

3-3-3 Ariake, koto-ku, Tokyo 135-8181

Please use public transport when coming to Musashino University.
Bringing a vehicle (including a two-wheeler) is not permitted.

- 7 minutes' walk from Kokusai-tenjojyo Station.
- 6 minutes' walk from Tokyo Big Sight Station.



* You can pass through the Panasonic Center Tokyo

Handling of Personal Information
 Personal information provided at the time of application is used only for the implementation of the entrance examinations and provision of educational services after admission, in addition to statistical processing in a manner that does not lead to the identification of individuals (detailed content is described under "Description of Important Matters Concerning our Handling of Personal Information," presented during the admission procedure), and will not be used for any other purposes.

Musashino University Graduate School 2024 Graduate School of Data Science



Furigana			
Name (Japanese)	Gender: M / F	Date of birth	(Age: _____ years old)
Name (English) (in capitals)	<small>(Your names must be entered in the same order as they appear in your passport. If you do not have a passport, enter your names in the following order: SURNAME, FIRST NAME and MIDDLE NAMES.)</small>		
Contact no. (for examination)* (international students only)	Tel: - -		
Program, course and field of interest	Program: _____	Course: _____	Field: _____
Chosen research theme under this program			
Name of project of that you wish to conduct			
Title of your master's thesis <small>(Enter "None" if you did not write one)</small>			
Supervisor of your master's thesis		Do you intend to work after enrollment?	Yes (continue with current occupation/new employment) / No

* We need your telephone number in case we have to contact you (e.g., to deal with a problem associated with the examination). Make sure that you can be reached at the telephone number provided here on examination day.

	(MM/YYYY)	Graduated from	High School
	(MM/YYYY)	Enrolled in (Department)(Faculty)(University)	
	(MM/YYYY)	Graduated from (Department)(Faculty)(University)	
	(MM/YYYY)	Enrolled in (Graduate school)	(Master's Program)
	(MM/YYYY)	Completed or expected to complete (Graduate school)	(Master's Program)
	(MM/YYYY)		
	(MM/YYYY)		
	(MM/YYYY)		
Work experience	(MM/YYYY)	(Company name)	
	(MM/YYYY)		
	(MM/YYYY)		
	(MM/YYYY)		
	Detailed job description:		

- * Please make sure that you submit certificates for all of the university and higher education institutions that you refer to on this form.
- * Complete this form using a ballpoint pen (black) or a fountain pen. If there is not enough space, please attach a separate sheet (A4 sheet).
- * You can complete this form using a PDF editing tool, but make sure that the original layout remains unchanged.

Continue to 1-2



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武蔵野大学大学院

Graduate School of
Musashino University

Musashino University Graduate School 2024
Graduate School of Data Science

Furigana	
Name	

■ **Qualifications acquired** (Enter "None" if you have no qualifications to list)

If you enter information concerning a test, qualification, etc., be sure to submit a photocopy of written proof of your results (scores).

Language examinations or qualifications*1	Examination/qualification:	(Score, etc.:)
	Examination/qualification:	(Score, etc.:)
	Examination/qualification:	(Score, etc.:)
National examinations or public qualifications	Examination/qualification:	(Score, etc.:)
	Examination/qualification:	(Score, etc.:)
	Examination/qualification:	(Score, etc.:)
Other examinations or qualifications	Examination/qualification:	(Score, etc.:)
	Examination/qualification:	(Score, etc.:)
	Examination/qualification:	(Score, etc.:)

*1 If you want to request an English examination exemption, write your score that meets the requirements specified by the university and submit a copy of the document certifying the score. You are required to submit the original for your admission procedure.

■ **Complete only if you have a nationality other than Japanese**

Nationality		Status of residence	Expiry date (/ /)
-------------	--	---------------------	---------------------

Japanese language examinations (Circle each applicable examination and give your score)	Japanese Language Proficiency Test (JLPT)	Score:
	Japanese University Admission for International Students (EJU) (Japanese as a Foreign Language [excluding writing])	Score:
	J.TEST of Practical Japanese	Level: Score:
	Business Japanese Proficiency Test (BJT),	Score:
	Japanese Proficiency Test (JPT)	Score:
	Examination of Japanese language major authorized by the Ministry of Education of the People's Republic of China	Level:

Musashino University Graduate School 2024 Graduate School of Data Science

Name of Applicant	Family	First	Middle
<hr/>			
Name of Referee (Recommender)	Family	First	Middle
<hr/>			
Affiliation (Position/Title)			
<hr/>			
Relationship to the Applicant			
<hr/>			
How long have you known the Applicant?			
<hr/>			
Phone number			
<hr/>			
Signature/Seal			
			Seal
			Date
			Date MM/DD/YYYY

Evaluate the ability of the applicant as a scholar/educator by selecting the following items.

Please rate the applicant as the following category.	Outstanding	Excellent	Very Good	Good	Average or Below	Unable to Judge
Data Analytical Ability						
Originality/Creativity						
Responsibility/Diligence						
Ability to Work with Others						
Research Deployment Ability						

Overall Assessment	Highly Recommended	Recommended	Neutral	Not Recommended	Unable to Judge

**Musashino University Graduate School 2024
Graduate School of Data Science**

Reasons for recommending the applicant

Blank area for writing the reasons for recommending the applicant.

Online Student Selection Pledge

FAO: Teruma Nishimoto, President of Musashino University

As an examinee taking the online entrance examination for Musashino University, I hereby pledge the following.

1. If a problem occurs during the examination, I will contact the Musashino University Admissions Office by telephone (Tel: 03-5530-7300) immediately.
2. I will make sure that no one else is present in the room during the examination.
3. I will test my Internet connection beforehand to make sure that all the necessary online system requirements will be met on examination day. Furthermore, I will use the same room for the examination as the one in which I tested my Internet connection beforehand.
4. I will not use a virtual background during the examination.
5. I will allow Musashino University to video record my examination to ensure that it is conducted fairly (as long as the recording is used only for student selection purposes).
6. I will not photograph, tape record, video record, livestream, or take notes about the examination.
7. I will not leave halfway through the examination.
8. I will not commit any acts that may compromise the fairness of the examination (i.e., actions that the Admission Guidelines define as acts of dishonesty).
9. I accept that my examination and/or admission may be cancelled if I violate this pledge.

Chosen examination category	
--	--

***You must submit a separate pledge for each examination category.**

Date of completion: (MM/DD/YYYY)

Name of applicant (must be written by the applicant)	Seal

*If you do not have your own personal seal, please add your signature.

After you completed this form, send it with other required documents in the same envelope by post.

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武蔵野大学大学院

Graduate School of
Musashino University

Request for Application Eligibility Examination (Doctoral program)

5

Application No.

Musashino University Graduate School 2024

Date of submission:

(MM/DD/YYYY)

Furigana Name		Gender: M / F	Date of birth:	
				(Age:)
Current address	〒(-)		Tel: - -	Mobile phone: - -
Attained level of education		Nationality		
Reason <small>Circle the applicable item</small>	<input type="checkbox"/> Junior college (year) <input type="checkbox"/> Higher professional school <input type="checkbox"/> Advanced vocational school <input type="checkbox"/> Other school ()		Visa Status	Expiry date (/ /)
Program, course and field of interest <small>(Write your course of interest if you are applying to the Doctoral Program in Political Science and Economics or the Doctoral Program in Pharmaceutical Sciences. Write your field of interest if you are applying to the Doctoral Program in Nursing.)</small>	Program: _____ Course: _____ Field: _____			
Chosen research theme under this program				
Name of faculty member of interest <small>If you are applying to the Doctoral Program in Data Science, write the name of the project of interest.</small>		Examination category <small>Circle one of the categories.</small>	<input type="checkbox"/> General <input type="checkbox"/> Working adult <input type="checkbox"/> International student	
Academic background	(MM/YYYY) Enrolled in	Elementary School		
	(MM/YYYY) Graduated from	Elementary School		
	(MM/YYYY) Enrolled in	Junior High School		
	(MM/YYYY) Graduated from	Junior High School		
	(MM/YYYY) Enrolled in	High School		
	(MM/YYYY) Graduated from	High School		
	(MM/YYYY)			
	(MM/YYYY)			
Work experience <small>(Provide a brief description of each job that you have had)</small>	(MM/YYYY) Employed by	(Company name)		
	(MM/YYYY)			

Add this document along with the accompanying documents listed below as attachments to an email and then send the email to the Musashino University Admissions Office.

- 1) Application form of "Request for Application Eligibility Examination" (this form)
- 2) Graduation certificate and academic transcript (their copies)
 - * These certification documents must be written in Japanese, English, or Chinese. If they are written in another language, an official Japanese or English translation must be submitted along with the original. Translation need to be certified as the identical to the original certificate by your school/ an embassy/consulate or an appropriate private office (except Japanese language school). If the translation is to be done by a private company etc., the translation should clearly indicate the agency and be signed or stamped by the translator.
- 3) Statement of reason for application (free format)
- 4) List of your research achievements (such as academic papers and conference presentations)
- 5) Written proof of your Japanese or English proficiency (with scores) that meets the requirement for application eligibility (only for applicants with nationality other than Japanese)

Musashino University Admissions Office email address for submission of your documents: nyushi@musashino-u.ac.jp
Document submission period: From Friday, July 21 to Thursday, July 27, 2023 if you are applying for Intake I. From Friday, October 20 to Thursday, October 26, 2023 if you are applying for Intake II. From Friday, January 12 to Thursday, January 18, 2024 if you are applying for Intake III.
 * The title of your email must be as follows: "Application Eligibility Examination for International Applicants". Provide your name and contact information in the body of the email and attach documents 1)-5) above in addition to this form.

Musashino University Graduate School Application Form for Admission in 2024

Furigana	Student no. Only for Musashino University students		Examination category
Name			<input type="checkbox"/> General <input type="checkbox"/> Working adult <input type="checkbox"/> International student
Current address	〒(-)		
Tel	- -	Mobile phone	- -
Email address	Write each number and letter clearly to avoid confusion between them, for example, between "1" (one) and "l" (lowercase L) and between and "9" and "q."		
Program, course, and field of interest	Program: _____ Course: _____ Field: _____		

Check all the applicable items regarding your examination subjects.

If you are applying to the Graduate School, which offers examination exemptions using English language examinations

I request an exemption. (Examination name and score: _____) I don't request an exemption.

If you are applying to the Graduate School of Political Science and Economics, which offers examination exemptions using the Economics Record Examination (ERE)

I request an exemption. I don't request an exemption.

If you are applying to the Master's Program in Language and Culture, Graduate School of Language and Culture, and want to have Professor A. C. Ihata as your supervisor

I understand that I need to write my essay in English.

If you are applying to the Graduate School of Education (If you want to study English teaching, you need to take the English language examination.)

I will take the essay examination. I will take the English language examination.

If you are applying to the Doctoral Program in Business Law, Graduate School of Law (Choose an examination in a language that is not your native language.)

I will take the Japanese language examination. I will take the English language examination. I will take the Chinese language examination.

I will take the French language examination. I will take the German language examination.

Check all the applicable items regarding your contact in advance.

If you are applying to the Graduate School of Literature, the Graduate School of Engineering, or the Graduate School of Environmental Sciences (If you are applying to the Graduate School of Political Science and Economics, it is up to you whether you check the item.)

I've already contacted my desired supervisor (the Graduate School) through the Musashino University Admissions Office.

If you are applying to the Graduate School of Nursing

I've already contacted the Faculty Administrative Office of the Graduate School of Nursing.

If you are applying to the Speech Pathology Course, Master's Program in Human Studies, Graduate School of Human and Social Sciences, or the Graduate School of Pharmaceutical Sciences

I've already contacted the Faculty Administrative Office, Musashino Campus.

If you have foreign citizenship and are applying to the Doctoral Program of the Graduate School of Literature, the Graduate School of Human and Social Sciences, or the Graduate School of Buddhist Studies

I've already contacted the Musashino University Admissions Office.

Check the relevant item regarding a teaching specialist license.

If you are applying to the Graduate School of Literature, the Master's Program in Mathematical Engineering, Graduate School of Engineering, or the Graduate School of Education

I want to obtain a teaching specialist license. I don't want to do so.

Check the relevant item regarding your application to two courses.

If you are applying to the Speech Pathology Course (2-year course), Master's Program in Human Studies, Graduate School of Human and Social Sciences

I also want to apply to the Postgraduate Speech Therapy Course (Advanced Course). I don't want to do so.

Check all the applicable items for final confirmation.

I've checked the relevant item regarding my examination category (located in the upper right section of this form).

I've completed all the sections and checked all the applicable items.

(You cannot change your application information after submitting your application. If you have any questions, please contact us beforehand.)

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