

2027

Admission Guidelines (Transfer to Fourth Year)

Department of Data Science School of Distance Learning Faculty of International Data Science

Campus Information

Students enrolled in the Department of Data Science, School of Distance Learning, Faculty of International Data Science, will study **online**.

* Enrollment in specific on-campus classes may require attendance at the Ariake Campus.

Contact details

- Entrance examination and applications
Musashino University Admissions Office
Tel: 03-5530-7300
Office hours: Weekdays 8:45 a.m. to 5:00 p.m., Saturdays 8:45 a.m. to 3:00 p.m.
(Closed on university holidays, Sundays, public holidays, and the New Year holidays)
Website: <https://www.musashino-u.ac.jp/>
Email: nyushi@musashino-u.ac.jp
* The office hours are subject to change. For the latest information, please check the Musashino University website.
- Inquiries about application documents after submission
Tel: 03-5778-4390
Office hours: 10:00 a.m. to 5:00 p.m.
(Closed on Saturdays, Sundays, public holidays, and the New Year holidays)

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武蔵野大学

Musashino University

■ Enrollment Period: April 2027

■ Year of Transfer Entry: Fourth year

■ Faculty, Department and Admission Capacity

Faculty	Department	Admission Capacity
School of Distance Learning Faculty of International Data Science	Department of Data Science	A few students

■ Examination Schedule

Application Period (Postmark deadline)	Examination Date	Result Announcement (announced at 12:00 p.m.)	Admission Period (postmark deadline)
October 28, 2026 (Wed)– November 10, 2026 (Tue)	December 13, 2026 (Sun)	December 18, 2026 (Fri)	December 18, 2026 (Fri)– January 13, 2027 (Wed)

■ Application Eligibility

Applicants must have graduated or are expected to graduate from a four-year (or six-year) university by March 31, 2027.

* Those who have graduated or are expected to graduate from the Department of Data Science, Faculty of Data Science, Musashino University, are not eligible to apply.

* If (a), (b) or (c) below applies to you, you are required to pass our individual application eligibility examination (complete Form ④). Please email the form and other required documents to the Musashino University Admissions Office between Monday, August 24 and Friday, August 28, 2026. Your documents will not be accepted outside this period. You will be notified of your examination results at a later date.

Email address of Musashino University Admissions Office: nyushi@musashino-u.ac.jp

(a) Have graduated or are expected to graduate from a four-year (or six-year) university, but do not hold or are not expected to earn a bachelor's degree

(b) Have not graduated or are not expected to graduate from a four-year (or six-year) university, but hold or are expected to earn a bachelor's degree

(c) Have graduated or are expected to graduate from an overseas university

Applicants with a nationality other than Japanese

Applicants must submit one of the certificates listed below as proof of their Japanese or English language skills. (No minimum scores are required, but the certificate must have been obtained no earlier than August 1, 2024, to be valid.)

Japanese skills

Japanese Language Proficiency Test (JLPT), Examination for Japanese University Admission for International Students (EJU) (Japanese [excluding writing]), J.TEST, BJT Business Japanese Proficiency Test, Japanese Proficiency Test (JPT), or Japanese proficiency test for Japanese majors administered by the Ministry of Education of the People's Republic of China

English skills

TOEFL iBT®, IELTS, or TOEIC® (L&R)

* For applicants who took the TOEFL iBT on or after January 21, 2026, the "0-120" score indicated alongside the new score will be valid.

* Since this faculty is part of a distance learning school, you cannot obtain a Japanese student visa by enrolling in the faculty. Those who do not have medium- or long-term resident status in Japan are to study online from their home countries.

■ Selection Method and Outline of Screening and Examination

Comprehensive evaluation of application documents and online interview examination.

Examination Subject
Interview (about 15 minutes)

* Non-Japanese applicants will have an interview in Japanese or English (or both).

■ Application Documents

*** The documents you submit will not be returned to you under any circumstances.**

Documents 1 to 6 below must be submitted by all applicants, and Documents 7 to 11 only when applicable.

●: Must be submitted by all applicants △: Must be submitted only when applicable

	Application documents	Notes	
1	Application Form	Download the application form from the Musashino University website. * Complete this form using a ballpoint pen (black) or a fountain pen.	●
2	Photo	Must be taken in the last three months. 4 cm L × 3 cm W. No background. Either a black-and-white or color photo is acceptable. Write your name on the back of the photo and paste it inside the frame provided on the application form. Do not process or otherwise modify your portraits.	●
3	Original ^{*1*2} of academic transcript issued by the university you attended	If any subject (credit) has not yet been completed by the time of application, submit a certificate of enrollment in the subject (that must show the name and number of credits of the subject).	●
4	Original ^{*1*2} of certificate of graduation or expected graduation issued by your university	If you submit a bachelor's degree certificate for your individual application eligibility examination, submit the original copy ^{*1*2} of the document.	●
5	Photocopy of your entrance examination fee transfer receipt	Submit a photocopy of your bank transfer receipt to prove payment of the entrance examination fee.	●
6	Online Student Selection Pledge	Complete Form ③. This form must be completed using a ballpoint pen (black) or fountain pen. Record the date and your name and then affix your personal seal (or add your signature in the required field if you do not have your own personal seal).	●
7	Photocopies of your qualification certificates, etc.	If you include the results of certification examinations that you have attended in your application form, submit photocopies of documents that verify the results (scores) of the examinations. (Printed screen images will not be accepted.)	△
8	Photocopy of written proof of your Japanese or English proficiency (size: A4)	Submit one of the certificates listed below if you are an applicant with a nationality other than Japanese. (No minimum scores are required, but the certificate must have been <u>obtained no earlier than August 1, 2024, to be valid.</u>) Japanese skills • Certificate (including scores) for the Japanese Language Proficiency Test (JLPT) • Score report for the Examination for Japanese University Admission for International Students (EJU) (Japanese [excluding writing section]) • Score report and certificate for the J.TEST • Score report and certificate for the BJT Business Japanese Proficiency Test • Certificate for Japanese Proficiency Test (JPT) • Certification of having taken the Japanese proficiency test for Japanese majors administered by the Ministry of Education of the People's Republic of China * If you took the Examination for Japanese University Admission for International Students (EJU) for one or more subjects other than Japanese, you are also required to submit photocopies of the results for each of the other subjects. * EJU scores are valid for two years, which covers the four most recent sessions as of the application deadline. English skills Score certificate for TOEFL iBT®, IELTS, or TOEIC® (L&R) * For applicants who took the TOEFL iBT on or after January 21, 2026, the "0-120" score indicated alongside the new score will be valid. * For how to submit a score report and certificate for an English proficiency test and related notes, please read p. 3 before submission.	△

9	Photocopy of your passport and residence card	Submission is compulsory for applicants whose nationality is other than Japanese. The photocopies must include all pages that provide your name, date of birth, photograph, gender, nationality, status of residence, and period of stay. (size: A4) * If you do not have any status of residence in Japan, a photocopy of your passport will suffice.	△
10	Original copies ^{*1*2} of the academic transcript and certificate of attendance issued by the Japanese language school you attended	If you are or have been enrolled at a Japanese language school, you are required to submit the originals of your academic transcript and certificate of attendance issued by your school. (Note that the documents must have been issued within the past three months.)	△
11	Photocopy of the notification of your application eligibility examination results (size: A4)	Submit this document if you took an individual application eligibility examination.	△

*1 If you cannot submit the originals of these documents, you can instead submit certified true copies (i.e., photocopies that have been certified as true copies of the originals by the educational institution that you graduated from, a notary public, or other public institution).

*2 These certification documents must be written in Japanese or English.

If they are written in any other language, an official Japanese or English translation must be submitted along with the original. A translation needs to be certified as identical to the original certificate by your school/ an embassy/consulate or an appropriate private office (except your Japanese language school). If the translation is to be done by a private company etc., the translation should clearly indicate the agency and be signed or stamped by the translator.

◎ Details of Required Documents for Each English Language Test

- If you request that the original academic transcript (digital or paper) be sent directly to the university, please make sure to check the table below.

(Available only for TOEFL iBT® and IELTS (Academic). TOEIC® (L&R) is not accepted.)

If you make the above request, the transcript must not arrive later than the application deadline.

Test	Required Documents (submit all documents listed below)	Notes
TOEFL iBT®	1. Original academic transcript (digital or paper)	Please arrange for the original academic transcript to be sent directly to the university by the issuing institution. Downloaded copies submitted by applicants are not accepted. When requesting direct submission, please select DI Code B657.
	2. Printed copy of academic transcript*	Printed online score reports are acceptable.
	3. Printed copy of screen confirming completion of direct submission request*	
IELTS	1. Original academic transcript (digital or paper)	Please arrange for the original academic transcript to be sent directly to the university by the issuing institution. Downloaded copies submitted by applicants are not accepted. When requesting direct submission, please confirm that the recipient information is as follows: Institution: Musashino University Department: Admissions Office Address: Koto-ku Ariake 3-3-3, Tokyo 135-8181
	2. Printed copy of academic transcript*	Printed online score reports are acceptable.
	3. Printed copy of screen confirming completion of direct submission request*	If you are unable to print the screen, please enclose a note stating that you have requested direct submission.

* Please enclose these documents with your application.

- If you enclose the original academic transcript (paper) with your application documents, please make sure to check the table below.

Test	Required Documents	Notes
TOEFL iBT®	Original academic transcript (paper)	Only the original academic transcript issued on paper is accepted. Downloaded copies submitted by applicants are not accepted.
IELTS		
TOEIC® (L&R)		

■ Entrance Examination Fee: 35,000 yen

■ Application Method

Transfer the amount of the entrance examination fee (35,000 yen) to the account below from your own financial institution. After making the payment, place all your application documents in a commercially available envelope, and send it by Kan-i Kakitome Sokutatsu (express registered mail) from a post office counter within the application period (postmark deadline: from Wednesday, October 28 to Tuesday, November 10, 2026). A photocopy of your bank transfer receipt must be enclosed in the envelope to prove the payment of the entrance examination fee. The original copy of the bank transfer receipt needs to be kept with you for your own records. Be sure to write "ENCLOSED: APPLICATION DOCUMENTS" on the envelope in red.

Bank account specified by Musashino University

Bank	MUFG Bank, Kichijoji-Ekimae Branch
Account	(Savings) 1142222
Holder	武蔵野大学 ----- Musashino Daigaku

-----Notes for payment of the examination fee-----

- The transfer must be done under the name of the applicant.
- The applicant must bear the transfer charge for payment of the entrance examination fee.
- If you are transferring the money from abroad, make sure that the amount of 35,000 yen arrives in the account above.

Delivery address for application documents

General Delivery
Shibuya Post Office, Tokyo 150-8681
Musashino University Admissions Office Document Receptionist

If you send your application documents by international mail

Mail your application documents to the address listed below to **arrive no later than Tuesday, November 10, 2026**. Choose a delivery method such as EMS or another trackable service.

Delivery Address: Musashino University Admissions Office (Document Receptionist for Applications from Abroad)
3-3-3 Ariake, Koto-ku, Tokyo, 135-8181, Japan

■ Notes for Application Submissions

- (1) In principle, we do not accept incomplete applications. If the information or documents you submit are incomplete, Musashino University Admissions Office may contact you by telephone or email. In such cases, immediately follow our instructions. Your application will not be accepted if we cannot reach you, you do not follow our instructions, or you fail to complete the required information by the designated deadline.
- (2) We do not accept late applications under any circumstances.
- (3) **We will not return any application documents under any circumstances.**
- (4) **In principle, we will not return entrance examination fees that have already been paid.** However, in cases (a) through (c) below, the entrance examination fee will be returned. Download the Entrance Examination Fee Refund Request Form from My Page on the online application site and send it via email to henkan@musashino-u.ac.jp. Contact period: November 10, 2026 (Tue) to 5:00 pm on March 16, 2027 (Tue) (*JST)
 - (a) You paid the entrance examination fee, but you did not submit the application documents.
 - (b) You paid the entrance examination fee and submitted the application documents, but the application was not accepted.
 - (c) You paid the entrance examination fee twice by accident.
The transfer charge that is incurred when the entrance examination fee is paid will not be returned. Note that the examinee is responsible for payment of the administration fee that is charged for the return of the entrance examination fee.
- (5) If you provide any false information for the examination or commit an act of dishonesty during the examination, we will rescind your acceptance to the university.
- (6) If the name used in your application documents differs from your current name, enclose a certificate of proof issued by a public institution. If you change your name or address after submission of your application, please inform the Musashino University Admissions Office (Tel: 03-5530-7300) immediately.
- (7) Be sure to visit the Musashino University website to check the latest information before submitting your application.

■ Admission Card

- (1) Your Admission Card will not be posted to you. Once you have completed your application, you must obtain your Card from the URL below after the Admission Card Release Date to obtain your Examinee Number.
To obtain your Admission Card, you will need your application number and date of birth (eight digits). Your application number will be provided to you by email.
URL: <https://www.mu-u.jp/jukenhyo/>
- (2) Once you have obtained your card, make sure that the information stated on your card is correct, including the address, name, examination date, reporting time, and examination method. If you experience any difficulties in obtaining your Card or need to correct any information stated on it, please contact the Musashino University Admissions Office (Tel: 03-5530-7300).
- (3) You need to print out your admission card and keep it ready at hand during the online examination. You must keep your Admission Card after the examination, as the university will announce the examination results using the examinee numbers given on the Cards.

Admission Card release date: December 9, 2026 (Wed) 3:00 p.m.–

■ Notes for the online interview

Preparations

You will need to keep the following points in mind when preparing for your online interview.

- (1) Use your own web camera, headphones (earphones) and microphone (which may be built in to your PC). Do not use speakers.
- (2) Make sure that you can attend the online examination in a private room with no one else present on the day of the examination.
- (3) Test your Internet connection beforehand. Make sure that you conduct this test in the same system environment as the one that you will use on the day of the examination.
- (4) Make sure that you read and understand the Online Student Selection Pledge (which you must submit) and the manual for the online interview system. These documents can be found on the Musashino University website.

Examination day

- (1) Enter the URL for the interview 5 minutes before the scheduled start time and wait in the Interview Room.
Avoid entering the URL manually as it is easy to enter it incorrectly. Instead, download your Admission Card and then copy and paste the URL. You also need to print out your Admission Card and keep it ready at hand during the examination.
* The scheduled start time for your interview may be subject to minor changes.
* Make sure that the device you use for the interview is connected to a power source and that all webpages and apps other than your Interview Room are closed before entering standby.
* You can use only one device. You must not use more than one device at the same time.
- (2) You may be refused an interview if you are unable to connect within 5 minutes of the scheduled start time for the interview.
- (3) Your interview will be recorded by the university to ensure that the examination is conducted fairly. Examinees are strictly prohibited from photographing, tape recording, video recording, or livestreaming their interviews and from taking notes about their examinations.
- (4) The following actions are considered acts of dishonesty, so your examination may be declared invalid if you are caught committing any of them.
 - 1) Leaving halfway through the examination
 - 2) Using an electronic device such as a PC, mobile phone, smartphone, or wearable device to do anything other than what the interviewer instructs you to do (e.g., conduct online searches) during the examination
 - 3) Cheating (looking at a cheat sheet, reference book or being told answers from someone else)
 - 4) Using a virtual background during the examination
 - 5) In case there is a person other than the applicant in the same room during the examination
 - 6) Having someone other than the applicant pose as the applicant and take the examination
 - 7) Carrying out any other act that impairs the fairness of the examination
- (5) You may be contacted by the university on the day of the examination. Make sure that you can be reached at the telephone number and email address that you gave in your application as well as via the contact details that you entered in your application form.
(You must set your mobile phone or smartphone to silent and keep it away from you during the examination, so that you cannot use it unless there is an emergency.)
- (6) If you experience any difficulties in attending the examination due to technical problems at your end, please contact the Musashino University Admissions Office (Tel: 03-5530-7300) within 30 minutes of the scheduled start time for the examination.
If you cannot get through, you can email the office instead (email address: nyushi@musashino-u.ac.jp).
Note that your examination may be declared invalid if you contact the office after the scheduled end time for the examination.

■ Accommodations for Entrance Examination and Studying at Musashino University

Musashino University welcomes inquiries and requests from applicants with disabilities and other individuals in need about the reasonable accommodations they would like from the university in order to take the entrance examination. If you wish to request any accommodations, inform the Musashino University Admissions Office (Tel: 03-5530-7300) at least one month before the first day of the application period for each Intake. If you need to make a request later than the above deadline, contact the office as soon as possible.

<Notes>

- (1) We will examine your request and make necessary arrangements to offer reasonable accommodations according to the degree of your disability, illness, etc. Please understand in advance, however, that all accommodations you request may not necessarily be granted.
- (2) If necessary, an interview will be conducted at Musashino University with the applicant and related parties.
- (3) If you wish to use a hearing aid, crutches, a wheelchair or other aids that you are using in everyday life for your entrance examination, you are required to submit an application for venue arrangement, etc. Note that if you bring any of these into an examination venue without prior application for approval, you may not be allowed to attend the examination. (You may not have your examination fee refunded in this case.)
- (4) Pay your entrance examination fee and send your application documents only after the Musashino University Admissions Office replies to you with a decision on reasonable accommodations for you.
- (5) The campus on which you will be attending your entrance examination may be specially designated for venue equipment and other reasons.
- (6) If you are applying for more than one Intake, you will need to inform us each time you submit an application.
- (7) Besides accommodations for taking the entrance examination, Musashino University also offers reasonable accommodations for studying at the university after admission. If you request any such accommodations, be sure to make the request at the same time as when you request accommodations for taking the entrance examination.

■ Other matters to keep in mind

If Musashino University judges that it is difficult to conduct an entrance examination, etc., as originally planned due to a natural disaster or other unforeseen circumstances, it may take adaptive measures, such as deferring the examination time or postponing the examination. However, that Musashino University is not responsible for any associated individual damages incurred by the examinees. If such adaptive measures are to be taken, they will be listed on the Musashino University website (<https://www.musashino-u.ac.jp/>). Please check the website for details.

Handling of personal information

Personal information submitted for the application and admission procedures is used to carry out entrance examinations, announce test results, perform admission procedures, and handle related matters, etc. in accordance with the "Musashino University Personal Information Protection Policy*" and "Description of Important Matters Concerning our Handling of Personal Information*." Some of these tasks are outsourced to vendors specified by Musashino University. The submitted personal information may be shared with these vendors as part of outsourcing. Please note that Musashino University may use statistically processed information, which cannot identify individuals, to select entrants and conduct surveys to improve education.

* For details, please visit our website.

Points to Note in Connection with the Enforcement of the Act Commonly Known as the "Child Sexual Violence Prevention Act"

In June 2024, Japan enacted the Act on Measures to Prevent Child-Targeted Sexual Violence by School Operators and Private Education/Childcare Providers (Act No. 69 of 2024) (hereinafter the "Child Sexual Violence Prevention Act").

After enforcement (scheduled for December 25, 2026), verification of whether an individual has a prior conviction for a specified sexual offence may be carried out under the Child Sexual Violence Prevention Act before said individual can participate in practical training and similar activities (e.g., practicums, internships, and volunteer activities) to obtain a teaching license. Under the preventive measures set out in the law, individuals confirmed through this process to have such a prior conviction are barred from participating in practicums and other activities at schools and similar settings that involve interactions with children, based on a determination that they pose a risk of child-targeted sexual violence. This means such individuals may not be able to obtain a teaching license or earn course credits.

Those who wish to obtain a teaching license or apply to a department that offers practicums that involve interactions with children are asked to fully understand the above before deciding whether to apply (to enter).

* "Children" refers to preschoolers, elementary school children, junior high school students, and senior high school students.

For more information on the Child Sexual Violence Prevention Act, please refer to the Children and Families Agency website.

<https://www.cfa.go.jp/policies/child-safety/efforts/koseibouhou>

■ Announcement of Examination Results

To check the examination results, access the university's Automatic Inquiry System for Entrance Examination Results using your smartphone or PC.

- The university cannot accept any inquiries by telephone or the like regarding this matter.
- The university will not send acceptance/rejection notifications to individual applicants.

■ Automatic Inquiry System for Entrance Examination Results

This online system allows you to check your entrance examination results from your smartphone or PC:
<https://www.gouhi.com/mu-u/>

- Available time: **The results will be available only from 12:00 p.m. on the day of the announcement until 11:59 p.m. (*Japan Time) on Wednesday, January 13, 2027.**
- Password: Your date of birth (four digits)
 Example: If you were born on May 21, your password will be "0521."
- Notes
 - We do not accept technical malfunctions or other such problems relating to this system as valid reasons for late admissions under any circumstances.
 - We do not provide a support service for helping you use the system or access information such as your examinee number or password. If a person other than the applicant wishes to use the system, the person will need to contact the applicant to obtain the necessary information.

Successful applicants can download their acceptance notifications from the URL below. Note that the university will not send out physical acceptance notifications.

<Acceptance notification download>

URL: <https://www.mu-u.jp/shutsugan/GokakuLogin.html>

■ Admission Procedure

Download the documents required for the admission procedure from the URL below and complete the procedure within the period specified for the relevant examination category (postmark deadline). Note that the university will not send out physical admission documents.

<Admission document download>

URL: <https://www.mu-u.jp/shutsugan/GokakuLogin.html>

- (1) We will provide the Admission Procedure Guidelines to successful applicants. Please review them carefully.
- (2) Note that for the enrollment process, you must submit the Written Oath signed **by you and your guarantor.**
- (3) If you do not complete the admission procedure within the admission period, you will be regarded as having no intention of being admitted to the university.
- (4) If you are expecting to graduate or to complete a course or earn credits at the time of application but fail to meet the eligibility requirements by the time of enrollment, your admission to the university will be cancelled even when you have completed the admission procedure.
- (5) **Note that the documents you submit will not be returned to you under any circumstances.**

■ Termination of Enrollment and Refund of Admission Procedure Fees (Excluding the Admission Fee)

The fees charged as part of the admission procedure must be paid in full during the admission period. However, if you decide not to enroll at Musashino University because you have passed another university's entrance examination, we will refund the fees you have paid (excluding the admission fee). We cannot process any request if there is a deficiency in relation to the request process or the required documents.

- (1) Advance Notice of Request for Refund of Admission Procedure Fees (Excluding the Admission Fee)
Fill out the form entitled "入学手続時納入金（入学金以外）返還予告書" ("Advance Notice of Request for Refund of Admission Procedure Fees [Excluding the Admission Fee]") and post it (by the postmark deadline) during the admission period together with your admission documents. We will not accept this request if it is submitted after the period.
 - (2) Notice of Termination of Enrollment
After completing the advance notice, fill out the form entitled "入学辞退兼入学手続時納入金（入学金以外）返還願" ("Request for Termination of Enrollment and Refund of Admission Procedure Fees [Excluding the Admission Fee]") and post it by Kan-i Kakitome Sokutatsu (express registered mail) to arrive no later than 4:00 p.m. on March 31, 2027 (Wednesday). We will not accept this request if it reaches us after the stipulated period.
 - (3) Return of Admission Procedure Fees (Excluding the Admission Fee)
The refund will be transferred via a financial institution (your designated bank account) in late April 2027, irrespective of when you apply for Termination of Enrollment.
- * We will not accept applications if the right procedure is not followed or the documents are incomplete.
* If you send the documents by international mail, choose a delivery method such as EMS or another trackable service. (Documents must not arrive later than Wednesday, March 31, 2027.)

[Reference: 2026 Tuition and other fees]

Tuition and other fees are to be paid in a single lump sum annually.

For information about the tuition and other fees for AY2027, visit the Musashino University website.

**Department of Data Science, School of Distance Learning,
Faculty of International Data Science**

(Unit: Yen)

Year	Payment Period	University Expenses			Total
		Admission Fee	Tuition Fee	Transfer Fee	
In year 4	First semester (during the admission procedure)	30,000	570,000	30,000	630,000

Notes

1. "Laboratory and training fees" will be separately charged for classes that involve experiments or practical training (including teaching practice).
2. The "tuition and other fees" are subject to change. Procedures related to these fees (payment deadlines and methods, etc.) are also subject to change during your time at university.

■ Credit Recognition

Of the 124 credits required for graduation, up to 106 credits may be recognized as long as they are equivalent to those from subjects provided by the Department of Data Science, School of Distance Learning, Faculty of International Data Science.