

2023 Admission Guidelines

Admission to Department of Global Business (Application from overseas)

(For Admission in September 2023)

Campus Information

Students enrolled in the Department of Global Business will study on the **Ariake Campus**.

The Admission Policy of the Department of Global Business can be found online on the Musashino University website.

Contact details

Musashino University Admissions Office

Tel: +81-3-5530-7300

Office hours: 8:45 am to 5:00 pm on weekdays and 8:45 am to 3:00 pm on Saturdays
(Closed during university holidays, Sundays, public holidays, and the New Year holidays)

Website: https://www.musashino-u.ac.jp/academics/faculty/global_studies/global_business/

Email: hello_mu@musashino-u.ac.jp

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Creating Peace & Happiness for the World



武蔵野大学

OVERVIEW

1. Time of Enrollment

Time of Enrollment	Year of Entry	Degree	Campus
September 2023	First Year	B.A.in Global Business	Ariake

2. Examination Schedule

◆ 2023/September Enrollment

Application Deadline	Date of Interview	Announcement of Results	Admission procedure period
28th Nov,2022	9th Dec,2022	16th Dec,2022	17th Dec,2022 – 10th Jan,2023
19th Dec,2022	13th Jan,2023	23rd Jan,2023	24th Jan,2023 – 7th Feb,2023
23rd Jan,2023	3rd Feb,2023	10th Feb,2023	11th Feb,2023 – 24th Feb,2023
27th Feb,2023	10th Mar,2023	20th Mar,2023	21st Mar,2023 – 31st Mar,2023
27th Mar,2023	14th Apr,2023	24th Apr,2023	25th Apr,2023 – 8th May,2023

*The timeline indicates Japan Standard Time (JST)

3. Selection methods

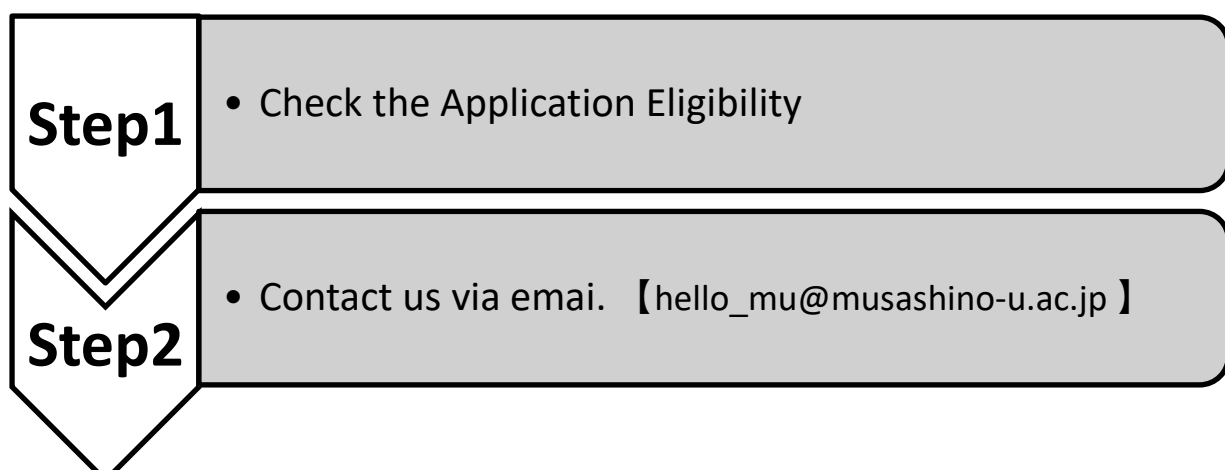
Documents screening and online interview and oral exam in English

Note: The admission result will be announced via E-mail to successful applicants only.**Acts of Dishonesty**

The following actions are considered acts of dishonesty. Your examination may be declared invalid if you are caught committing any of them.

- 1) Leaving halfway through the examination
- 2) Using an electronic device such as a PC, mobile phone, smartphone, or wearable device to do anything other than what the interviewer instructs you to do (e.g., conduct online searches) during the examination.
- 3) Cheating (looking at a cheat sheet, reference book or being told answers from someone else).
- 4) Using a virtual background during the examination.
- 5) In case there is a person other than the applicant in the same room during the examination.
- 6) Having someone other than the applicant pose as the applicant and take the examination.
- 7) Carrying out any other act that impairs the fairness of the examination.

STEPS TO ENROLLMENT



APPLICATION ELIGIBILITY

◆ **2023/ September Enrollment**

Applicants must meet all the following requirements (1) – (3)

(1) Applicants must have a nationality other than Japanese.

(2) Applicants must meet one of following requirements (a)–(e) .

(a) Completed at least 12 years of formal education in Japan or overseas (including those who are expected to complete such education by August 2023 or those who have completed an equivalent level of formal education in less than 12 years by skipping one or more school years). However, that applicant must not be enrolled in a junior high school and/or high school under the Japanese education system for more than three years in total.

*Including applicants who have completed or are expected to complete 12 years of education at educational institutions accredited by international accrediting bodies (WASC, CIS, NEASC, or ACSI).

*Including applicants who have completed or are expected to complete a course of an international school designated as equivalent to a foreign upper secondary school in Japan by the MEXT.

*Including applicants who have completed or are expected to complete a designated course of 11 years in a foreign country by the MEXT.

(b) Passed an academic qualification test that is equivalent to having completed 12 years of formal education overseas and be at least 18 years old by August 31, 2023.

(c) Completed (or be expected to complete) a preparatory curriculum designated by the MEXT in the event of having completed a formal education of less than 12 years overseas.

(d) Obtained (or be expected to obtain) qualification for foreign university admission including the International Baccalaureate, the Abitur, the Baccalauréate, and GCEA levels.

(e) Have a certification that is academically equivalent to having graduated from high school and be at least 18 years old by August 31, 2023.

*If you would like to apply for admission based on requirement (e), please contact the Musashino University Admissions Office (Tel:+81-3-5530-7300) at least one month in advance of the first day of the relevant application period.

(3) Applicants must be able to pay for their tuition fees and living expenses while studying at Musashino University.

Department of Global Business

Applicants also must meet one of the following criteria as well as above.

TOEFL iBT® (61 or above), IELTS (Academic, 5.5 or above) or TOEIC® (700 or above).

***Only scores obtained on or after 1st August, 2020 are valid.**

Note

* If these kinds of English proficiency tests are not held in your place and you cannot take any tests due to COVID-19, please contact us.

* Please contact us for details on the English language standard if your first language is English.

OTHER INFORMATIONS

[Global Leader Scholarship]

This is a scholarship program aimed at financial support.

Level	Scholarship Amount	Total Amount	Duration
Global-S	Tuition fees exemption: 100 %; Educational enhancement fees exemption: 100%	Approx. ¥ 4,780,000	4 years
Global-A	Tuition fees exemption: 100%	Approx. ¥ 3,480,000	
Global-B	Tuition fees exemption: 50%	Approx. ¥ 1,740,000	
Global-C	Tuition fees exemption: 30%	Approx. ¥ 1,044,000	

Notes:

*Continuation of the scholarship will be reviewed annually for individual recipients.

*At the end of each academic year, cumulative GPA2.5 or more is needed for the continuation.

[Tuition Fees and Other Fees]

International students will be fully exempt from the admission fee (180,000 yen).

Faculty of Global Studies Department of Global Business

(Unit: Yen)

Year	Semester	Tuition Fees			Other Fees				Total
		Admission Fee	Tuition Fee	Education Enhancement Fee	Support Association Joining Fee	Support Association Membership	Student Association Membership	Alumni Association Membership	
1	First (during admission procedure)	0	435,000	125,000	1,000	6,000	3,600	0	570,600
	Second	0	435,000	125,000	0	6,000	0	0	566,000
		0	870,000	250,000	1,000	12,000	3,600	0	1,136,600
2	First	0	435,000	175,000	0	6,000	3,600	0	619,600
	Second	0	435,000	175,000	0	6,000	0	0	616,000
		0	870,000	350,000	0	12,000	3,600	0	1,235,600
3	First	0	435,000	175,000	0	6,000	3,600	0	619,600
	Second	0	435,000	175,000	0	6,000	0	0	616,000
		0	870,000	350,000	0	12,000	3,600	0	1,235,600
4	First	0	435,000	175,000	0	6,000	3,600	0	619,600
	Second	0	435,000	175,000	0	6,000	0	31,000	647,000
		0	870,000	350,000	0	12,000	3,600	31,000	1,266,600

Notes

1. In addition to the above fees, students must pay the Personal Accident Insurance for Students Pursuing Education and Research and Incidental Liability Insurance during the admission procedure and the first

semester (April) of each academic year.

2. If you enroll in courses that involve experiments or practical assignments (including practice teaching), experiment/practical fees will be charged separately.
3. The above-mentioned academic fees and other fees may be subject to change. In addition, changes may be made to the payment details (payment due dates, payment methods, etc.) during your studies at Musashino University.

*At Musashino University, we will be promoting the development of human resources required in this age who can make full use of the capabilities of computers, around introducing information subjects(*1) and promoting BYOD(*2) (all faculties and departments).

*1 In addition to acquiring basic information literacy, increased opportunities to learn about data analysis and AI

*2 Abbreviation for Bring Your Own Device

Therefore, we recommend new students for academic year 2023 have laptops and Internet access at home. Details are provided in the admission procedure guidelines which will be posted to successful applicants.

4. Students pay their tuition fees in two separate installments: one in the first semester (Terms 1 & 2) and another in the second semester (Terms 3 & 4). For the second semester of your first academic year onward, Musashino University will send you a "学費納入用紙" ("tuition fees transfer form"). Please visit a nearby financial institution to complete your payment using this form.

Contact details

Inquiries about the entrance examination and application documents

**Tel: 03-5530-7300
(+81-3-5530-7300)**

Musashino University Admissions Office

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(closed during university holidays, Sundays, public holidays, and the New Year holidays)

* The office hours might change. As for the latest information, please check our website.

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