

For Those who Wish to Apply for the Deferred Payment System

Regarding the tuition and fees for AY2026 fall semester, a payment notice will be sent by the Accounting Office in early September.

If you wish to apply for the Deferred Payment System for fall semester's tuition fees, please complete the application procedure as outlined below. Please note that the time between the payment notice's dispatch and submission deadline is short, so we kindly ask you to prepare in advance.

The deferred payment request must be co-signed by both the student and the guarantor and submitted. Please carefully review the following instructions and ensure that all required information is filled out without any omissions or errors, and submit it to the Student Support Office **before the submission deadline**.

For students using direct debit, please note that if the deferred payment request is submitted after the deadline indicated on the tuition and fees direct debit notice, it is generally not possible to stop the direct debit.

■ Submission Deadline and Deferred Payment Date

【Tuition Payment Deadline】 Tuesday, October 6, 2026

Submission Deadline	Preferred Date of Deferred Payment
Thursday, September 17, 2026	Thursday, November 12, 2026
	Monday, December 7, 2026
	Wednesday, January 6, 2027 *Final Deferred Payment Deadline

►Students who have been selected as scholarship recipients under the “New Higher Education Support System” (including those who are currently not eligible for support categories or do not receive scholarship payments) will have their tuition and fees confirmed in early November. A payment notice will be sent once the amount is finalized.

【Tuition Payment Deadline】 Monday, November 27, 2026

Submission Deadline	Preferred Date of Deferred Payment
Friday, November 13, 2026	Monday, December 7, 2026
	Wednesday, January 6, 2027 *Final Deferred Payment Deadline

►Students who are planning to apply for, or are currently applying for the New Higher Education Support System

Even if your application is approved, please note that if you have not yet received a notification regarding the reduced tuition amount by the final payment deadline (Wednesday, January 6, 2027) the full tuition amount will be debited. The reduced portion of the tuition will be refunded to your designated bank account at a later date, so we kindly ask for your understanding in advance.

■ How to Submit an Application

Please submit the original deferred payment request to the Student Support Office in person or by mail.

<Submission and Inquiry Contact>

Ariake Campus: Student Support Office		
Student Registration Team	Student Support Office	Musashino University
〒135-0063	3-3-3 Ariake Koto-ku Tokyo	
(Enclosed: Deferred Payment Request)		
TEL : 03-5530-7334		
✉ : gakusei@musashino-u.ac.jp		

If submitting by mail, please send it using a traceable method such as a Letter Pack Light to ensure it arrives by the submission deadline.

【Important Notes】

- We do not accept deferred payment request via phone or email.
- Deferred payment requests with missing or incorrect information cannot be accepted.
- If payment is not made by the deadline, a reminder notice will be issued.
- If the payment is not made by the deadline, the student will be removed from the university register due to non-payment of tuition and fees, and grades for the relevant term will be forfeited. Therefore, please ensure that the payment deadline is strictly adhered to.

-----< Instructions for filling out >-----

Please review before submission.

☐ Use a black, non-erasable ballpoint pen (Friction pens are not allowed).

☐ (Undergraduate students) Both the student and the guarantor must fill out the form by hand.

*No proxy writing is allowed.

(Graduate students, post-graduate program students, and international students with a “Student” visa do not need to fill in the guarantor section.)

☐ The person who is registered as Emergency Contact 1 is a guarantor.

☐ The guarantor must fill out only the guarantor section. All other sections should be filled out by the student after confirming the details with the guarantor.

☐ In case of a writing error, do not use correction tape. Draw double lines through the incorrect part and write the correct information next to it before submitting.

☐ If submitting by mail, please use a traceable method such as Letter Pack Light.

▶ Reason of Delay

☐ Please check the relevant box (multiple selections are allowed).

▶ Deferred Payment Request Notes:

☐ Please review the contents and check all the items.

Regarding Scholarships:

If you are considering applying for a scholarship, information is available on the university's website.

Please note that scholarship applications are subject to screening, and there may be a possibility that the scholarship cannot be applied to this term's tuition and fees.

For further details, please refer to the "Scholarship Guidebook" on the university's website and contact the scholarship office at the Student Support Office on your campus. ***Only available in Japanese.**

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For Inquiries regarding Tuition and Fees

Please contact us through the inquiry form below.

A response will be sent to the email address you provided in the form by the Accounting Office.

<Inquiry Form URL and QR Code>

<https://forms.gle/EUEEZ97N8QPXe6AL8>

